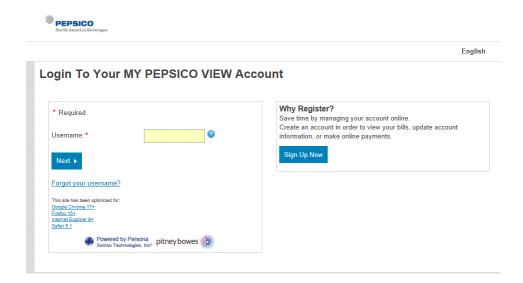
# **MPV Logging In**

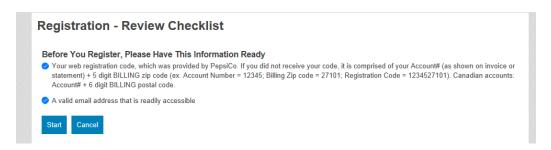
https://www.mypepsicoview.com

### **Home Page**



A new customer would select **Sign Up Now**.

The system will then provide a Registration – Review Checklist.



The Web registration code is the customer bill to account number with their postal code no space or hyphen, it is also cape sensitive so please use uppercase (e.g. 1234567L5M1Y6).

- The Username must be 6 to 12 characters, start with a letter, cannot contain spaces, and no special characters
- Valid email address



### **Requirements:**

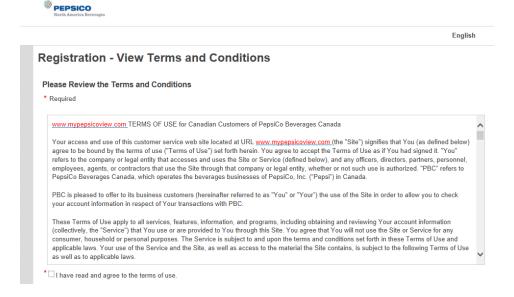
**Registration Code**: Customer's bill to account number with postal code no space or hyphen, it is also case sensitive so please use uppercase

Name: Can be 1 - 30 characters in length, must start and end with a letter and contain a space, special characters allowed

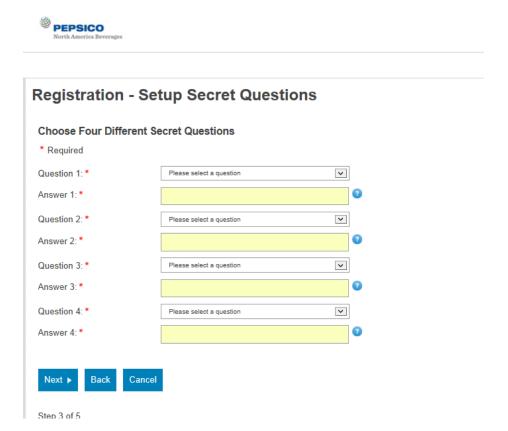
Phone Number: Phone number format 555-555-555

**Password:** 8 - 20 characters in length, has to include at least one lowercase, one uppercase and one numeric digit

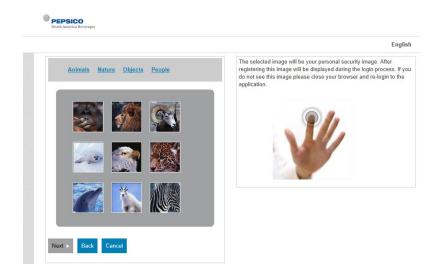
The customer will then be required to agree to our terms and conditions.



Customers will now have to choose four different Secret Questions, in the event that they forget their password.

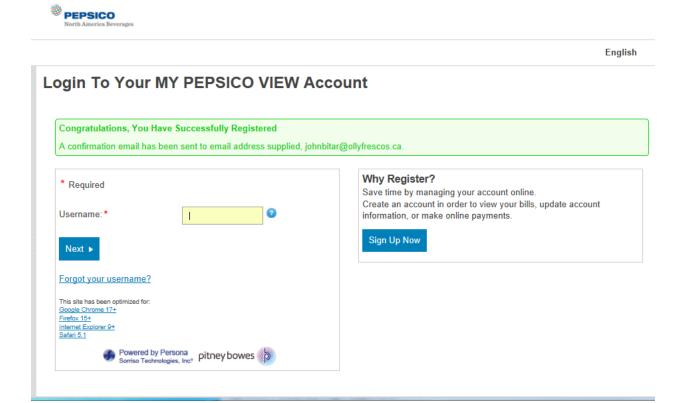


Next the customer needs to select an image that will be their personal security image.



The last step is to enter an Email Address.

A confirmation email is then sent to advise that the login was successful.



## **Statement Retrieval**

Statements can only be generated in either Excel or PDF.

### Select

- Statements on the Navigator bar
- Select the down arrow beside the statement date
- Than select the Excel or PDF icon in the upper right hand side



Note: The statement format that came in the mail are being phased out

Don't hesitate to contact us 1-800-551-7747 if you want to discuss

English PBCCanCSCOnt@pepsico.com

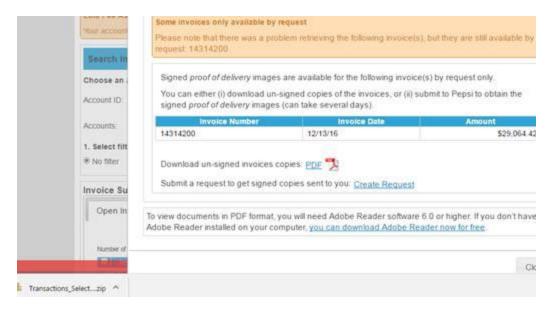
French PBCCanCSCqc@pepsico.com

## Pulling invoices in My PepsiCo View (MPV)

For best results in pulling invoices tick the box before the invoice number and scroll down to the bottom of the page and press on <u>View Proof of Delivery</u>.



If invoice with proof of delivery does not appear you can submit a request to get a signed copy by pressing <u>Create Request</u>



#### Please keep in mind

- That only product and service invoices are imaged. You will need to request any invoice that starts with a B
- Double clicking on the invoice will not always produce the invoice with proof of delivery.

Don't hesitate to contact us 1-800-551-7747 if you want to discuss